

Monday, July 22, 2019

**1. CALL TO ORDER - Time \_\_\_\_\_**

- a) Short Prayer & Salute to Flag
- b) Statement of Publication
- c) Roll Call

**2. OLD BUSINESS:****(FYI Only, No need to read).**

The following Ordinance(s) were introduced at the July 22, 2019 Council meeting and are scheduled for Public Hearing and Adoption on August 19, 2019.

**ORDINANCE #461-19**

**BOND ORDINANCE PROVIDING FOR 2019 VARIOUS CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF SAYREVILLE, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY; APPROPRIATING \$800,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$760,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

(Admin. &amp; Finance – Co. McGill Public Hearing 8-19-19)

**ORDINANCE #462-19**

**BOND ORDINANCE PROVIDING FOR 2019 VARIOUS PARK IMPROVEMENTS, BY AND IN THE BOROUGH OF SAYREVILLE, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY; APPROPRIATING \$750,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$712,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

(Admin. &amp; Finance – Co. McGill Public Hearing 8-19-19)

**ORDINANCE #463-19**

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #435-19 FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS AND EMPLOYEES FOR THE YEARS 2019 – 2022**

(Admin. &amp; Finance – Co. McGill Public Hearing 8-19-19)

**ORDINANCE #464-19**

**AN ORDINANCE OF THE BOROUGH OF SAYREVILLE AUTHORIZING THE ACQUISITION OF LAND IDENTIFIED AS A PORTION OF LOT 1, BLOCK 367.01, CONSISTING OF APPROXIMATELY 4.34 ACRES, FROM K-LAND CORP. (“SELLER”) FOR THE PURCHASE PRICE OF \$1,430,000.00 FROM THE BOROUGH’S OPEN SPACE TRUST FUND**

(Co. Novak, Open Space Committee – Public Hearing Aug. 19, 2019)

**ORDINANCE #465-19**

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #437-19 FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS AND EMPLOYEES FOR THE YEARS 2019 – 2022**

(Water &amp; Sewer Committee – Co. Kilpatrick - Public Hearing 8-19-19)

**4. COMMUNICATIONS & COMMITTEE REPORTS****DISPOSITION****➤ ADMINISTRATIVE & FINANCE – Councilman McGill****A) Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received &amp; Filed:

- 1) Municipal Clerk’s monthly report for the month of June, 2019.
- 2) CFO’s Investment Activity report for the month of June, 2019.

- Receive & File

**ADMINISTRATIVE & FINANCE – cont’d**

B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **Our Lady of Victories HSA** to conduct an Off-Premise Draw and an On-Premise Draw (Tricky Tray) on November 9, 2019 (RA: 2286 & 2287).
- 2) **Our Lady of Victories HSA** to conduct an Off-Premise Calendar Raffle on 24 various dates Drawn from October 2, 2019 – May 27, 2020. (RA: 2288).

- B 1&2 Approve/Deny

C) Committee Reports: 1) \_\_\_\_\_

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official’s report, for the month of June, 2019.
- 2) Fire Prevention report for the month of June, 2019.
- 3) Zoning & Code Enforcement report for the month of June, 2019.

- Receive & File

B) **Notice to Adjacent Municipality/Property Owner**

1) **Remedial Action Permit issued to Sunoco Service Station**, Rt. 9 North, pursuant to Site Remediation Reform Act in order to conduct monitoring, maintenance and evaluation for compliance with and effectiveness of the remedial action and its associated institutional or engineering control. 1) Receive & File

2) Notice of hearings before the Zoning Board on July 24, 2019 on applications filed by:

- a) **Brian Abry & Shawna McManus** seeking certain variance and setback waivers to install an pool on 1 Jeffrey Ct., Block 32.18, Lot 10.
- b) **K-Land 59, LLC** seeking D-1 Use Variance relief to construct a free standing CVS Pharmacy with drive through and associated site improvements and other variances covering Block 136, Lots 28.04, 38 to 40, 58 & 59. 2 a&b) Receive & File

3) Notice of a hearing **held** before the Planning Board on July 17, 2019 for **The Place at Sayreville, LLC’s** application to request Preliminary Major Site Plan approval to allow for the development of 89 affordable housing apartments to be located in five (5) three (3) story buildings, along with an approximately 750 square foot clubhouse, associated amenities and related infrastructure including 187 parking spaces. Property is currently owned by SERA and is located in the Affordable Housing District designated in the River Road Redevelopment, Block 175, Lots 9-11, 12.03 & 12.04; Block 176, Lots 2.02 & 2.04, which will be re-designated and known as Block 175, Lot 10.01.

3) Receive & File

C) Application for **Temporary Trailer License** received from Furino & Sons Inc. (Brothers Four) to place one (1) Temporary Office Trailer on North Jersey Energy property, Block 14, Lot 4.02, 601 Jernee Mill Road, Sayreville.

- Approve / Deny Resolution

**PLANNING & ZONING Cond't.**

D) Request received from **Sabert Corporation** to refund escrow accounts covering 2288 Main Street Extension and 879 Main Street Extension. - Refer to Boro Engineer

E) Request received from **Gillette Towers** for the release of Standby Letter of Credit and Surety Bond for property known as Block 330.04, Lot 1.01, 100 Kennedy Drive. Property was sold and new bonds have been posted and approved by Borough Attorney. - Approve / Deny Resolution

E) Committee Reports: 1) \_\_\_\_\_

➤ **PUBLIC WORKS – Councilwoman Novak**

**A) Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of June, 2019.
- 2) Office on Aging Supervisor's report for the month of June, 2019.

- Receive & File

B) Committee Reports: 1) \_\_\_\_\_

➤ **RECREATION – Councilman Enriquez**

**A) Minutes & Departmental Reports:**

Move the following Minutes/Reports be received & filed.

- 1) Recreation Director's report for the month of June, 2019.

- Receive & File

B) Application for a **Special Event** received from the following:

- 1) **Sayreville Police Department** to conduct a National Night Out on August 6, 2019 at Kennedy Park **and waiving the required fees and bond** associated with the use of Kennedy Park.

- Approve/Deny Resolution

C) Committee Reports:  
1) \_\_\_\_\_

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Kilpatrick**

**A) Minutes & Departmental Reports:**

- 1) Water & Sewer Director's report for the month of June, 2019.

- Receive & File

B) Committee Reports: 1) \_\_\_\_\_

➤ **PUBLIC SAFETY – Council President Buchanan**

**A) Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Court Administrator's report for the month of June, 2019.
- 2) Board of Health-Registrar's report for the month of June, 2019.

- Receive & File

B) **Firefighter** application received from Naureen Diamond as a full time member of Sayreville Engine Co. No. 1 and approved at their May 6, 2019 meeting. - Approve/Deny

**PUBLIC SAFETY Cont'd.**

C) Letter of **resignation** was received from Robert Reed as firefighter of engine Co. No. 1. - Receive & File

D) Notice of **retirement** received from Collette Solinski from her position as Municipal Court Administrator, effective August 1, 2019. - Receive & File

E) Committee Reports: 1) \_\_\_\_\_

➤ **MAYOR – Kennedy O'Brien**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

- 1) Request received from Robert Downey to purchase borough owned property known as Block 337, Lot 9. Looking to extend existing lots for ease of maintenance of the property and agreed to a deed restriction so that the property cannot be further subdivided.
- 2) Request received from Legacy Riding Stables to exercise their option to renew their concession contract with the Borough for an additional two (2) year term with the same concession fee.

**Admin. & Finance - CDBG**

- 3) Authorization to submit 2019 Annual Plan for the following projects:  
MacArthur Ave. Reconstruction \$207,683.00  
Literacy Program \$2,500.00  
Program Administration \$15,000.00

**- Planning & Zoning/Construction**

- 1) Replacing previous request for authorization to purchase Dodge Durangos with a request for authorization to purchase two (2) 2020 Ford Escapes from Beyer Ford through ESCNJ Contract 17/18-21 in an amount not to exceed \$47,306.76

**- Public Safety**

- 1) Recommendation for a dedicated handicapped parking space received from Sgt. Braile for 53 Smullen Street (***Carried from June 10, 2019*** meeting).  
- Clerk still waiting for updated report.-
- 2) Authorization to appoint School Traffic Guards for the period of September 1, 2019 through August 31, 2020.
- 3) Authorization to appoint a Grant Writer in an amount not to exceed \$3,000.00 in order to pursue a grant in the amount of \$100,000. to be used for utility/lite rescue through FEMA AFG.
- 4) Authorization to call for Certified list of Eligible candidates for Police Sergeant and fill vacancy.

**Public Safety - Fire**

- 5) Authorization to advertise for bids for the furnishing and installation of Unimac, or equivalent Washers and Dryers

**Public Safety - Police**

- 6) Authorization to purchase seven (7) 2019 Chevy Tahoe PPV and one (1) 2020 Chevy Tahoe SSV from Mall Chevrolet ESCNJ Contract 17/18-44 in the amount not to exceed \$299,010.00
- 7) Authorization to purchase lights, sirens and related accessories for new police vehicles from East Coast Emergency Lighting through NJ State Contracts, 17-Fleet-00761, 17-Fleet-00719, and 17-Fleet 0768 in the amount not to exceed \$132,909.76

**- Public Works**

- 1) Authorization to award contract to R.J. Walsh through NJ State Contract T-0849/A42268 refurbish fuel tanks at the public safety complex in an amount not to exceed \$30,681.43
- 2) Authorization to purchase Leaf Bags from Pabco Industries through a non-fair and open contract in an amount not to exceed \$22,518.72
- 3) Authorization to extend Textile Collection contract with American Recycling Technologies for a two year term.
- 4) Authorization to extend Snow Plowing and Removal Contract with B&W Construction for one additional two year term
- 5) Authorization to continue purchasing Ford parts and services from Tom's Ford of Keyport, NJ through NJPA/Sourcewell contract 061015-FMC
- 6) Authorizing design work for DPW Garage Extension by USA Architects in an amount not to exceed \$20,000.00
- 7) Authorization to purchase one (1) 2019 Ford F-250 from Beyer Ford through NJ State Contract T-2100/A88727 in an amount not to exceed \$27,528.00

**- Recreation**

- 1) Authorization to combine all municipal fees (including Special Event and Food Handlers) into one general fee of \$150 for all vendors for participation in Sayreville Day on September 14, 2019 and \$50 for participation in the Blast from the Past Car Show on September 15, 2019 (rain dates are the following weekend). This action does not eliminate the requirements for each vendor to obtain such necessary permits.

**- Water & Sewer**

- 1) Authorization to advertise for the receipt of bids for Hydrated Lime

➤ **C.F.O. – Denise Biancamano**

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Authorization to award contract for the Duhernal Well Maintenance and Redevelopment Services project to A.C. Schultes, Inc. of Woodbury for their low bid price of \$980,300. Subject to the waiver of minor irregularities and approval of a Bond Ordinance amendment.
- 2) Authorization to accept plans and specifications for Middlesex County Main Street Milling and Paving Project.

AGENDA SESSION AGENDA  
JULY 22, 2019

➤ **BOROUGH ATTORNEY - Michael DuPont**

**5. EXECUTIVE SESSION** (Motion to enter into closed session)

-- Motion to Reconvene      Time: \_\_\_\_\_

**6. PUBLIC PORTION**      Mayor will open to public – **\*5 Minute Limitation.**

**7. ADJOURNMENT**